



**LEAGUE OF WOMEN VOTERS® OF WISCONSIN  
EDUCATION FUND**

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April 11, 2011

**To: Local League Leaders and  
Delegates to Annual Meeting 2011**

**Re: Proposed Budget for 2011-12**

The Board of Directors reviewed the Budget Committee budget plan and has approved the proposal for presentation at the *Annual Meeting where delegates will be asked to vote on adoption for the fiscal year that begins on July 1*. In the following paragraphs are comments on each section of the enclosed proposal.

The Board-appointed committee (Debra Cronmiller, Ethel Himmel, Andrea Kaminski, Ellen Rosborough, and I) discussed current conditions, especially that the diminished national economy has had a negative impact on contributions from the public. Some benevolent foundations have chosen to direct their support to human services rather than the education/advocacy sphere of the Education Fund. Other foundations have limited their programs and some have stopped accepting unsolicited grant applications.

With regard to income, the annual census of members in Wisconsin produced a total of 1,032, which extends the downward trend. However, it's all in what you count. The LWVUS report includes 58 who do not pay dues at any level. The enclosed table shows the result of the census.

One part of the expenditure side was predictable with the conclusion of several projects and thus estimates for 2011-12 were lowered. The group of Operating Costs, however, is as essential to the organization as breathing is to humans. Staff members over the years have trimmed, adapted, and taken every conceivable step to create office functions that are accurate, efficient and meet the expectations of members as well as the public. Additional modifications are expected to evolve with the just-completed move to another building.

The second group of expenditures, Personnel Costs, for next year includes salaries, individual savings plans, and of course, the assorted payroll taxes.

Other Costs, the third group of expenditures, is subject to the most variability. All the items listed with the exception of the #8550 Payment to Affiliate (dues to LWUS on behalf of members-at-large) can be increased/reduced. They also could be eliminated except #8550 and an Annual Meeting, both of which are required by Bylaws.

When the Budget Committee reached this point in their plan for 2011-12 they returned to the Income component in a search for additional funds. Ultimately they agreed to invoke a provision made when the endowment was established that permits an emergency withdrawal of up to 20% of the investment. A possible withdrawal of \$9,538 from this organization's endowment has been incorporated in #4500 Other Sources, and your approval of the budget will indicate your understanding that a withdrawal may have to be made in the next fiscal year unless new revenue sources are identified. If the League of Women Voters of Wisconsin Advocacy Network approves a similar proposal from that endowment, release of \$9,332 will be requested in a grant application, which is reflected in #4400 LWVWI Grants, a move also contingent on circumstances.

Members of the Board are all willing to consult with you about budget issues prior to the Annual Meeting.

  
Cynthia R. Benevenga, Chair  
Budget Committee 2010-11

Enclosure

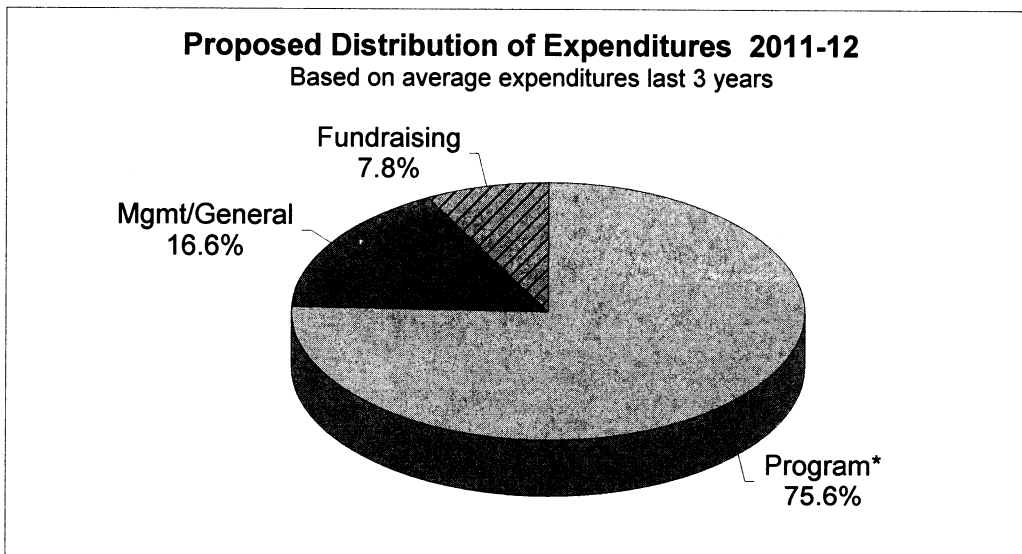
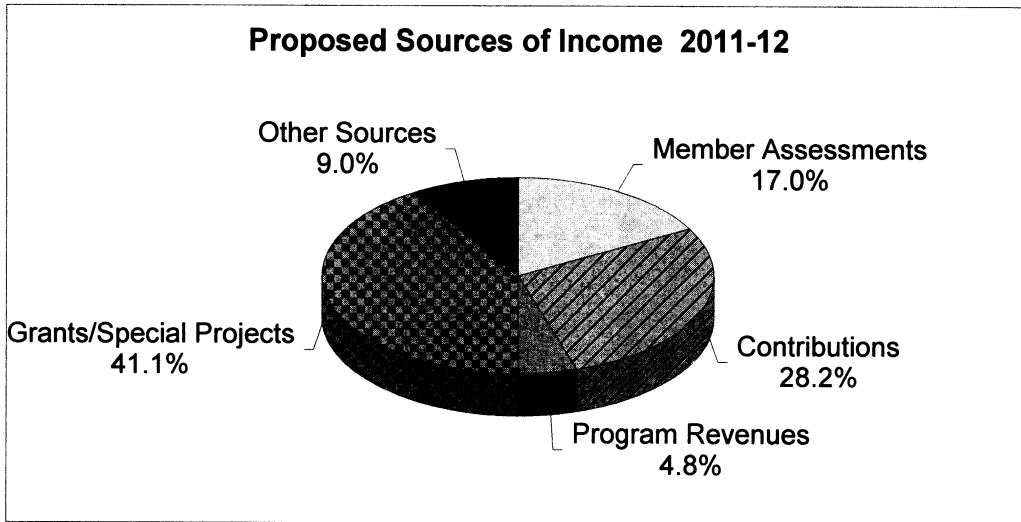
Board of Directors recommends this proposal  
for consideration at Annual Meeting 2011

LEAGUE OF WOMEN VOTERS OF WISCONSIN EDUCATION NETWORK, INC.  
Budget Committee Proposal for 2011-12

<b>INCOME</b>		<u>Actual to 5/31/11</u>	<u>Proposed Budget 2011-12</u>	<u>2010-11 Budget</u>
<b>4100 Member Assessments</b>				
Per Member Assessments	898 @ \$30/15	26,610	26,940	26,850
Member-at-Large Dues	22 @ \$60	990	1,320	1,290
	<b>Total Assessments</b>	----- \$27,600	----- \$28,260	----- \$28,140
<b>4200 Contributions</b>				
Contributions		21,149	30,500	35,000
Special Gifts				
Monthly Donors		2,120	2,500	2,000
Unreimbursed Board Member Expenses		800	4,000	5,000
Community Shares-Wisconsin		7,126	10,000	11,000
	<b>Total Contributions</b>	----- \$31,194	----- \$47,000	----- \$53,000
<b>4300 Program Revenues</b>				
General		138	50	150
Issues Briefing	2010-11 Fall 2010	2011-12 Fall 2011	3,175	3,000
Legislative Day	Spring 2011	Alternate Yr	1,720	1,200
Annual Meeting	Spring 2011	Spring 2012	4,587	5,000
	<b>Total Program Revenues</b>	----- \$9,620	----- \$8,050	----- \$9,350
<b>4400 Special Projects</b>				
Grants		68,000	57,500	100,000
LWVWI Grants		2,000	10,932	1,000
	<b>Total Special Projects</b>	----- \$70,000	----- \$68,432	----- \$101,000
<b>4500 Other Sources</b>				
Operating Funds-Interest/Realized Earnings		(876)	400	1,000
Endowment Fund Realized Earnings		(126)	1,000	1,000
Investments-Unrealized Gain/Loss>		June 30	1,000	1,000
Authorized Release from Endowment		Per Budget	11,026	1,317
Miscellaneous Income		111	1,500	1,500
	<b>Total Other Sources</b>	----- (\$891)	----- \$14,926	----- \$5,817
	<b>Total Income</b>	----- \$137,523	----- \$166,668	----- \$197,307

	<u>Actual</u> <u>to 5/31/11</u>	<i>Proposed</i> <u>Budget</u> <u>2011-12</u>	<u>2010-11</u> <u>Budget</u>
<b>EXPENDITURES</b>			
<i>Operating Costs</i>			
6010 Equipment Maintenance/Upgrade	0	525	525
6015 Equipment Leases	410	800	189
6020 Supplies	531	1,000	2,800
6025 Neighbors Share Copier	(886)	0	(600)
6030 Postage	2,163	2,600	2,500
6040 Telecommunications <i>Includes web space</i>	2,248	4,400	4,200
6060 Property/Liability Insurance	0	368	368
<i>New</i> Officers & Directors Liability Insurance	0	800	800
6070 Rent	9,091	8,274	8,112
6080 Audit Service	3,570	3,800	3,600
6090 Depreciation Expense	0	0	0
6095 Fees & Miscellaneous	537	2,000	1,500
6096 Legal & Other Fees	4,449	2,000	3,500
6097 Professional Services	24,496	10,600	22,800
6098 Transaction Fees	<u>716</u>	<u>500</u>	<u>400</u>
Total Operating Costs	\$47,325	\$37,667	\$50,694
<i>Personnel Costs</i>			
6100 Salaries, Benefits, Taxes, etc.	<u>99,637</u>	<u>100,999</u>	<u>96,813</u>
Total Personnel Costs	\$99,637	\$100,999	\$96,813
<i>Other Costs</i>			
8100 Travel	2,212	5,000	14,000
LWVUS Convention/Council	695	2,500	
8200 Conferences & Meetings	501		13,000
Issues Briefing	2,944	3,000	
Legislative Day	1,220	Next 2013	
Annual Meeting	250	4,000	
8300 Other Program Expenses	35	500	500
8500 Memberships	600	500	600
8550 Payment to Affiliate (PMP) <i>22 @ \$30 each</i>	639	660	628
8600 Printing & Publications	3,337	3,000	4,000
"Forward"	5,896	6,000	9,500
8800 Pass-thru Grants to Local Leagues	550	750	5,000
8801 Pass-thru Grants/Redistricting	<u>0</u>	<u>2,000</u>	<u>0</u>
Total Other Costs	\$18,878	\$27,910	\$47,228
<b>Total Expenditures</b>	<b>\$165,840</b>	<b>\$166,576</b>	<b>\$194,734</b>
<b>Totals: Income Less Expenditures</b>	<b><u>(\$28,317)</u></b>	<b><u>\$92</u></b>	<b><u>\$2,573</u></b>

**LEAGUE OF WOMEN VOTERS OF WISCONSIN EDUCATION NETWORK, INC.**



**Program\* includes --**

- Conferences/meetings such as Issues Briefing and Annual Meeting
- Voter education projects in the form of website, forums, Voters Guide, and service for voters
- Legislative Committee analysis and action; Position Support efforts
- Member services including "Forward" and support of Local Leagues
- State study and related program activities
- Grant projects